



Agenda

Meeting: Regular Meeting (hybrid)
Date/Time: Wednesday November 8, 2023, 12:00 pm
Location: The Tacoma Municipal Building, 747 Market Street, Room 138
Zoom Info: Link: <https://www.zoom.us/j/85831009869>
 Dial-in: +1 253-215-8782
 ID: 858 3100 9869

ITEM	LEAD	DURATION
Call to Order		
1. Review of Meeting Notes of October 11, 2023 <i>(Attachment C-1)</i>		
2. Public Comment <i>(Written comments accepted via e-mail to planning@cityoftacoma.org, due by 5:00 p.m. the day before the meeting)</i>	Chair Wrenn	5 min.
Discussion / Action Items		
1. Additional Staff Support and Roles	Carrie Wilhelme	5 min.
2. Revision of TOD Task Force Purpose Statement <i>(Attachment D-1)</i>	Chair Wrenn	10 min.
3. Discussion: TOD-Related Documents <ul style="list-style-type: none"> • Staff Comment on Existing Policies Related to Equitable TOD <i>(Attachment D-2)</i>	Chair Wrenn, Carrie Wilhelme, Wesley Rhodes	10 min.
4. Discussion: TOD Vision for Tacoma	Chair Wrenn	25 min.

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Communication Items

- | | | |
|-------------------------------------------------------------------|---------------|--------|
| 1. Future Agenda Items (tentative): | Chair Wrenn | 1 min. |
| a. PSRC Presentation on GMA and Transit in Comprehensive Planning | | |
| b. WSDOT Discussion Regarding Complete Streets | | |
| c. Existing Policy and Standards Review | | |
| d. Picture Pac Ave | | |
| e. Pierce Transit Long Range Planning | | |
| f. Comprehensive Plan and Transportation Master Plan Coordination | | |
| g. Four Corners | | |
| h. South Tacoma Sounder Access | | |
| i. TDLE | | |
| <hr/> | | |
| 2. New Business / Closing Comments | Elected Chair | 2 min. |

Adjournment

Next Meeting:

- Wednesday, December 13, 2023, 12:00 p.m.

Attachments:Call to Order Materials:

- C-1. Meeting Notes of October 11, 2023

Discussion Items Materials:

- D-1. Revision of TOD Task Force Purpose Statement
- D-2. TOD Related Documents



Review of Meeting Notes of October 11, 2023



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CITY of TACOMA
TRANSIT-ORIENTED DEVELOPMENT TASK FORCE
MEETING SUMMARY

Meeting 1

MEETING DATE: October 11, 2023

Members Present: Pamela Wrenn (Chair), Chris Karnes (Vice Chair), Troy Serad, Jordan Rash, Ruben Casas (alternate)

Visitors: Deputy Mayor Kristina Walker

Agency Partners: Eric Jaszewski (PT)

Staff Support: Wesley Rhodes (COT/PDS), Carrie Wilhelme (COT/PW), Stephen Atkinson (COT/PDS), Madeline Borowski (COT/PDS), Brian Boudet (COT/PDS), Mary Crabtree (COT/PDS), Charla Kinlow (COT/PW)

CALL TO ORDER

Wesley Rhodes called the meeting to order at 12:00 p.m.

Deputy Mayor Kristina Walker provided opening remarks.

1. Election of the Chair and Vice Chair (1-year term)

Pamela Wrenn and Chris Karnes volunteered to serve, respectively, as Chair and Vice Chair. Wesley Rhodes ceded meeting governance to Pamela Wrenn.

2. Establishment of Purpose and Group Norms

Wesley Rhodes elaborated upon proposed group norms and invited discussion.

Guidelines were discussed for the attendance and participation of “alternates” and requested that meeting notes be approved at the beginning of each subsequent meeting.

The Group agreed to adopt TODAG norms regarding public comment.

Group members agreed to center racial/social equity and affordability in Group Norms and discussed the expected roles of staff members, agency partners, and task force members.

The Group proposed editing the Task Force “Purpose Statement” for approval at the next meeting.

3. Public Comment

There were no public comments.

DISCUSSION/ACTION ITEMS

1. Review of Transit-Oriented Development Advisory Group (TODAG) Work Program and Key Deliverables/Recommendations

Brian Boudet provided an overview of TODAG projects of focus, associated recommendations, and the TOD Toolkit produced in October 2021.



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Chris Karnes, former TODAG Member, provided additional background on the TOD Toolkit.

2. Potential Work Program Topics

A desire was expressed to focus on policy and code updates, including a review of the efficacy of existing TOD-related code and standards

It was recommended that the Task Force focus on policy and code recommendations, as opposed to specific TOD-related projects.

Furthermore, it was proposed that the Task Force work to more clearly define their shared long-term vision for TOD in Tacoma, prior to deciding upon a specific program of work. The Task Force agreed that the focus of the subsequent meeting should be around crafting that shared vision for TOD.

Wesley Rhodes acknowledged the suggested agenda items for the next meeting and highlighted the opportunity to conduct much of the desired work suggested by the Task Force as part of the updates to the City's Comprehensive Plan and Transportation Master Plan.

COMMUNICATION ITEMS

1. Future Agenda Items

The Group reviewed potential future agenda items.

2. New Business / Closing Comments

There was no new business.

ADJOURNMENT

The meeting was adjourned at 1:00 p.m.



Revision of TOD Task Force Purpose Statement

Purpose:


The TOD Task Force was initiated by the Tacoma City Council through Resolution 41195 on May 9, 2023.

Original Purpose Statement based on Council Resolution:

The purpose of the TOD Task Force is to foster collaboration between the Planning Commission and Transportation Commission to address the interrelated issues of transit planning and land use planning within the city. The TOD Task Force aims to improve coordination and streamline review and input regarding citywide policy level issues around transit-oriented development.

Proposed Revision of Purpose Statement:

The purpose of the TOD Task Force is to *provide coordinated policy direction on transit-oriented development policies and plans, emphasizing equity, with a particular focus on the periodic update of the Comprehensive Plan, including the Transportation Master Plan.*

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TOD-Related Documents

Distributed Documents:

- [Resolution No. 41195](#)
- TOD Task Force Charter
- [Transportation Master Plan](#) (full plan)
 - [Webpage including easy modal map links](#)
 - [2018 Amendments to the TMP](#)
- [One Tacoma: Comprehensive Plan](#)
- [TOD Toolkit](#) (also provided in previous agenda)
- [TODAG Webpage](#) (for reference)
- [Vision Zero Action Plan](#)
 - [Vision Zero Webpage](#) (Includes link to Vision Zero Data Dashboard)



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